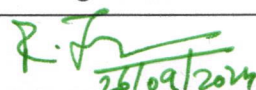
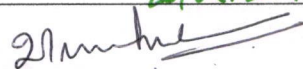
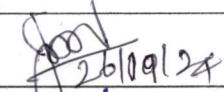

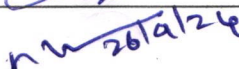


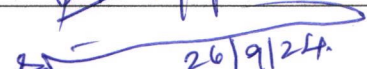
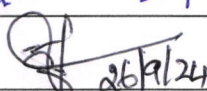
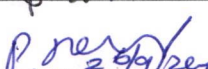
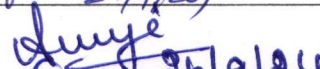
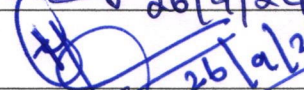

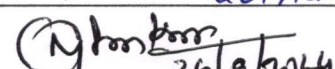
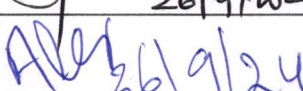
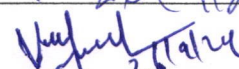
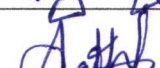


SRI KRISHNA ARTS AND SCIENCE COLLEGE
(An Autonomous Institution Affiliated to Bharathiar University)
Coimbatore – 641008

IQAC Meeting Minutes – 2024-2025

Members Present

Date: 26.09.2024		Time: 2.00pm	Venue: Council Hall	Meeting No: 01/2024-25
Sl.No	Name	Designation	Signature	
1.	Dr. R. Jagajeevan, Principal	Head - IQAC	 26/09/2024	
2.	Dr. R. Vijayasamundeswari	Vice Principal & Dean		
3.	Dr. K.S. Jeen Marseline	Dean & HoD	 26/09/24	
4.	Dr. C. Sunitha	HoD	 26/9/24	
5.	Dr. M. Manikandan	Dean & HoD	 26/9/24	
6.	Mrs. V. A. Rinsey Antony	Dean & HoD	 26/9/24	
7.	Dr. B. Meena Preethi	COE – Controller	 26/9/24	
8.	Dr. S. Anbumalar	HoD	 26/9/24	
9.	Dr. W. Maria Josephine	Dean	 26/9/24	
10.	Dr. P. Radhakrishnan	HoD	 26/9/24	
11.	Dr. B. Anuja Beatrice	HoD	 26/9/24	
12.	Mr. P. Rajan	Dean	 26/9/24	
13.	Dr. D. Maheswari	HoD	 26/9/24	
14.	Dr. O.M. Saravanakumar	HoD	 26/9/2024	
15.	Dr. A. Alagarsamy	HoD	 26/9/24	
16.	Dr. J. Vijimol	HoD	 26/9/24	
17.	Mr. G. Sathish Kumar	HoD		

18.	Dr. S. Henry Kishore	HoD	<i>S. Henry Kishore</i> 26/9/24
19.	Dr. R. Reena	HoD	<i>R. Reena</i> 26/9/24
20.	Dr. Devika Rani Dhivya	HoD	<i>Devika Rani Dhivya</i> 26/9/24
21.	Dr. B. Radha	HoD	<i>B. Radha</i> 26/9/24
22.	Dr. C. Dhanalakshmi	HoD	<i>C. Dhanalakshmi</i> 26/9
23.	Dr. N. Sivakumar	HoD	<i>N. Sivakumar</i>
24.	Dr. J. Mary Saranya	HoD	<i>J. Mary Saranya</i> 26/9
25.	Dr. P. T. Saleendran	HoD	<i>P. T. Saleendran</i> 26/9
26.	Dr. K.R. Senthil Kumar	Librarian	<i>K.R. Senthil Kumar</i>
27.	Dr. C. Kumaresan	Physical Director	<i>C. Kumaresan</i>
28.	Mr. C. Julian Gnana Dhas	IQAC Coordinator	<i>C. Julian Gnana Dhas</i>
29.	Mrs. M. Subhashree	Senior Administrative Officer	<i>M. Subhashree</i>

The meeting started with the welcome address and the members took up the agenda for the meeting.

Agenda

1. AQAR 2023-2024 submission
2. Internal Audit – Odd Semester 2024-25
3. GenAI – Question Bank Preparation

Minutes of the meeting

1. AQAR 2023-2024 submission:

- The committee discussed the requirements and deadlines for the Annual Quality Assurance Report (AQAR) for the academic year 2023-2024.
- Criteria Incharges will lead the compilation of data from various departments, ensuring all relevant metrics are included.
- A timeline for submissions was established, with a draft expected by 31.10.2024.

2. Internal Audit – Odd Semester 2024-25:

- An overview of the internal audit process for the odd semester was presented by IQAC Coordinator.
- The committee emphasized the importance of thorough verification of documents and check the compliance with established standards.
- The audit schedule was discussed and proposed to conduct during third week of November 2024.

3. Gen AI – Question Bank Preparation:

The members proposed to improve the standard of question paper by incorporating generating AI technology. Hence, it was decided to conduct a workshop for faculty members on Gen AI QP Setting.

The use of generative AI for creating a question bank will be introduced by coursera Team.

It was decided to organized the workshop during third week of October 2024.


26-09-24
IQAC COORDINATOR


26/09/2024
PRINCIPAL