

Sri Krishna Arts and Science College
Coimbatore - 641008

(Autonomous)



Office of the Controller of
Examinations

Annual Report
2021 - 2022

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1. Introduction

The Office of the Controller of Examinations of Sri Krishna Arts and Science College is an Autonomous Body. It is endowed with well-defined responsibilities and adequate authority to conduct fair and timely examinations (as per the academic calendar of the college) for the UG/PG Programmes. It is committed to impart high quality, competency based education.

All Examination related work is automated. The Examination department envisage the need for radical reforms in traditional examination and assessment system and are working towards evolving a credible, valid, and effective evaluation system that responds confidently to the challenges and newer demands of a knowledge society. We have set ourselves for adopting technology to facilitate easy interface for exchange of information. Devise and monitor strategies and implementation of useful examination practices. Implemented ERP-based Examination automation system. Online mode of examination form filling that will help generate student summary & Hall Tickets to optimize time and eliminate errors.

Online processes such as

- Students exam registration process,
- Configuration of subject codes,
- Faculty Internal marks entry
- Issue of Application forms,
- Examination timetable
- Issue of Hall tickets,
- Attendance sheet generation Compilation of marks,
- Hall planning,
- Results analysis report
- Declaration of results,
- Mark statements
- Degree Certificates
- Ranks to the qualified candidates during convocation every year.

No of UG Programmes	32
No of PG Programmes	13
Total	45

Time Line - Office of Controller of Examinations

Syllabi Confirmation	Odd semester – May
	Even semester – November
Generation of Roll No for I year Programmes	Odd semester – August
Preparation of Nominal Roll for all Programmes	Odd semester – August/September
	Even semester – January
Last date to submit Course Subscription List	Odd semester – May
	Even semester - November
Continuous Assessment Tests I and II commence respectively on the 35th and 70th working day of every semester	Odd semester – August/September
	Even semester – January/March
Registration for Arrears Examination	Odd semester – August/September
	Even semester – January
Examination Fee Collection	Odd semester – September/October
	Even semester – January/February
Timetable for End Semester Examinations	Odd semester – October
	Even semester – March
Hall Ticket and Internal Mark Processing	3 days before the commencement of examinations
Commencement of End Semester Examinations	Odd semester – November
	Even semester – April
Publication of Results	In the college website – within 15 days from the last date of examinations
Receipt of applications for Transparency/ Revaluation / obtaining photocopy of answer scripts	10 days from the date of declaration of results
Issue of Mark sheets	Odd semester – December
	Even semester – June

2. Tentative Examination – Calendar – ODD

SRI KRISHNA ARTS AND SCIENCE COLLEGE
COIMBATORE - 641008
TENTATIVE EXAMINATION SCHEDULE FOR 2021-22
ODD SEMESTER EXAMINATION NOVEMBER 2021

S. No	PARTICULARS	II, III YEAR UG & II PG	I YEAR UG & PG
1.	Reopening Date and Orientation Programme	07-07-2021	I UG - 03-09-2021 I PG - 16-09-2021
2.	Commencement of Online Classes	07-07-2021	I UG - 15-09-2021 I PG - 23-09-2021
3.	Calling for UG & PG Optional papers list of Odd Semester	08-09-2021	08-09-2021
4.	I CIA - Continuous Internal Assessment Test	23-08-2021	08-11-2021
5.	Submission of I CIA Marks to Controller Section	08-09-2021	23-11-2021
6.	II CIA - Continuous Internal Assessment Test	04-10-2021	20-12-2021
7.	Submission of II CIA Marks to Controller Section	21-10-2021	04-01-2022
8.	Issue of application forms for I years UG and PG Odd Semester Examination	15-09-2021	03-11-2021
9.	Last date for payment of examination fee and submission of filled - in applications Without fine With fine	23-09-2021 28-10-2021	10-11-2021 22-12-2021
10.	Last Working Day	18-11-2021	28-01-2022
11.	Calling for Lack of Attendance list for Odd Semester	02-11-2021	11-01-2022
12.	Last date for submission of Lack of Attendance list for Principal's Approval	10-11-2021	21-01-2022
13.	Last date for submission of Attendance Proforma	12-11-2021	24-01-2022
14.	III CIA - Continuous Internal Assessment Test	15-11-2021	24-01-2022

Tentative Examination – Calendar – ODD

15.	Calling of CIA Proforma for Odd Semester	25-11-2021	08-02-2022
16.	Last date for submission of CIA Proforma	03-12-2021	18-02-2022
17.	Calling for Practical Examination Schedule	12-11-2021	21-01-2022
18.	Last date for submission of Practical examination schedule	17-11-2021	27-01-2022
19.	Commencement of Practical Examination (on or after) U.G & P.G	22-11-2021	21-01-2022
20.	Last date for completion of Practical Examination U.G & P.G	26-11-2021	21-01-2022
21.	Dispatch of time table for ODD Semester Examination	12-11-2021	12-01-2022
22.	Commencement of Theory Examination	01-12-2021	01-02-2022
23.	Examination to be over by	17-12-2021	18-02-2022
24.	Commencement of Central Valuation	22-12-2021	22-02-2022
25.	Date of publication of Results (on or before) U.G & P.G	10-01-2022	09-03-2022

Plan of dates has been revised due to pandemic & government Order.

Muliyil
7/7/21
PRINCIPAL

Tentative Examination – Calendar - EVEN

SRI KRISHNA ARTS AND SCIENCE COLLEGE
COIMBATORE-641008

ACADEMIC CALENDAR 2021-22

S.NO	COMMITTEE NAME	DATE
1.	Board of Studies	November 2021 April 2022
2.	Academic Council	June 2021 December 2021
3.	Governing Body	October 2021 March 2022
4.	Finance Committee	October 2021 March 2022
5.	Planning and Evaluation Committee	June 2021 December 2021
6.	Grievance Appeal Committee	June 2021 December 2021
7.	Examination Committee	June 2021 December 2021
8.	Admission Committee	April 2021
9.	Library Committee	October 2021 April 2022
10.	Student Welfare Committee	June 2021 December 2021
11.	Extra-curricular Activity Committee	June 2021 December 2021
12.	Academic Audit Committee	October 2021 April 2022
13.	Examination Malpractice Committee	December 2021 May 2022
14.	Result Passing Board	December 2021 May 2022
15.	Internal Complaints Committee (Sexual Harassment)	January 2021 July 2021
16.	Curriculum Development Committee	March 2021 October 2021
17.	Caste Based Discrimination	July 2021 January 2022
18.	Online Examination Grievance Committee	August 2021 February 2022
19.	Question Paper Scrutiny Committee	November 2021 June 2022

K. S. Srinivasan
CHAIRMAN

3. Statutory and Non- Statutory Committee - Calendar

SRI KRISHNA ARTS AND SCIENCE COLLEGE
(Autonomous)
COIMBATORE - 641 008

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LIST OF STATUTORY AND NON-STATUTORY COMMITTEES WITH MEETING PLAN

Year: 2021-2022

S.No	Name of the Committee	Frequency of meeting	Proposed dates of meeting	Actual dates of meeting	Remarks
1	Board of Studies	2	November 2021 April 2022	02/07/2021 03/07/2021 21/03/2022 22/03/2022	
2	Academic Council	2	June 2021 December 2021	24/08/2021 09/04/2022	
3	Governing Body	2	July 2021 March 2022	23/10/2021	
4	Finance Committee	2	October 2021 March 2022	11/11/2021 05/04/2022	
5	Planning and Evaluation Committee	2	June 2021 December 2021	07/07/2021 08/12/2021	
6	Grievance Appeal Committee	2	June 2021 December 2021	21/09/2021 28/12/2021	
7	Examination Committee	2	June 2021 December 2021	29/07/2021 17/11/2021 10/01/2022 28/01/2022	
8	Admission Committee	1	April 2021	30/07/2021	
9	Library Committee	2	October 2021 April 2022	20/10/2021 12/04/2022	
10	Student Welfare Committee	2	June 2021 December 2021	05/10/2021 29/12/2021	
11	Extra -curricular Activity Committee	2	June 2021 December 2021	18/06/2021 29/03/2022	
12	Academic Audit Committee	2	October 2021 April 2022	23/10/2021 21/04/2022	
13	Examination Malpractice Committee	2	December 2021 May 2022	06/08/2021 21/03/2022	
14	Result Passing Board	2	December 2021 May 2022	02/03/2022 14/03/2022 14/07/2022	
15	Internal Complaints Committee	2	January 2021 July 2021	22/06/2021 05/01/2022 23/03/2022	
16	Curriculum Development Committee	2	March 2021 October 2021	19/04/2021 04/10/2021 12/01/2022 21/01/2022 14/03/2022	
17	Caste Based discrimination	2	July 2021	20/09/2021	

3. Statutory and Non- Statutory Committee - Calendar

	Committee		January 2022	21/03/2022	
18	Online Examination Grievance Committee	2	August 2021 February 2022	04/08/2021 29/03/2022	
19	Question Paper Scrutiny Committee	2	November 2021 June 2022	30/11/2021 24/01/2022 17/05/2022	

[Signature]
 Controller of Examinations
 Date: 30/03/2022

CONTROLLER OF EXAMINATIONS
 SRI KRISHNA ARTS AND SCIENCE COLLEGE
 COIMBATORE - 641 008

[Signature]
 Vke-Principal 30/3/22

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 Principal 30/3/22
 PRINCIPAL
 SRI KRISHNA ARTS AND
 SCIENCE COLLEGE
 KUNIAMUTHUR,
 COIMBATORE-641 008

4. Graduation Outcome

2019 - 2022 Batch Passed Out Percentage – UG Result

S.No	Name of the Programme	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1	B.A. (English Literature)	59	58	98
2	B.Sc. (Mathematics)	93	93	100
3	B.Sc. (Computer Science)	118	113	96
4	B.Sc. (Computer Science and Applications)	114	110	96
5	B.Sc. (Information Technology)	115	115	100
6	B.Sc. (Computer Technology)	118	116	98
7	B.C.A	116	115	99
8	B.Sc. (Software Systems)	57	56	98
9	B.Sc.(Computer Science With Cognitive Systems)	32	28	88
10	B.Sc. (Electronics & Communication Systems)	60	60	100
11	B.Sc. (Biotechnology)	60	60	100
12	B.Sc. (Microbiology)	57	57	100
13	B.Sc. (Costume Design & Fashion)	52	50	96
14	B.Sc. (Catering Science & Hotel Management)	36	27	75
15	B.Com (Commerce)	120	114	95
16	B.Com (Computer Applications)	117	115	98
17	B.Com (Information Technology)	117	117	100
18	B.Com (Professional Accounting)	114	114	100
19	B.Com (BPS)	114	104	91
20	B.Com (Capital Markets)	53	51	96
21	B.Com (Accounting & Finance)	117	116	99

22	B.Com(Banking & Insurance)	118	116	98
23	B.Com(Retail Marketing)	52	47	90
24	B.Com(E-Commerce)	58	53	91
25	B.Com(Business Analytics)	59	58	98
26	B.Com(Corporate Secretary ship)	59	57	97
27	BBA	57	55	96
28	BBA (Computer Applications)	112	106	95
29	B.Sc. (ISM)	42	37	88
30	B.B.A (Logistics)	58	53	91
31	B.Sc. Psychology	113	105	93

2020 – 2022 Batch Passed Out Percentage – PG Result

S.No	Name of the Programme	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1	M.A (English Literature)	46	44	96
2	M.Sc. (Mathematics With Big Data)	43	42	98
3	M.Sc.(Computer Science)	41	39	95
4	M.Sc. (Information Technology)	16	14	88
5	M.Sc. (Computer Technology)	24	24	100
6	M.Sc. (Software Systems)	55	55	100
7	M.Sc. (Electronics and Communication Systems)	35	34	97
8	M.Sc. (Biotechnology)	26	26	100
9	M.Sc. (Bioinformatics)	10	10	100
10	M.Com.(Commerce)	63	62	98
11	M.Com (International Business)	66	60	91
12	M.S.W (Social Work)	42	35	83
13	M.A (Public Administration)	9	06	67

5. Additional Credit Examinations

A student who desires to earn additional credits (over and above credits prescribed by the programme) can opt for any core course offered by any Department for UG programmes. He / She can appear for the examination for odd semester paper in the even semester and even semester paper in the odd semester.

The courses will be self study and there is no continuous internal assessment for the courses. However, the marks scored by him / her will be converted for 100 marks and will appear in the semester mark sheet as additional credits.

INSTRUCTIONS FOR ADDITIONAL CREDIT EXAMINATIONS

- Three UG/PG courses of ODD semesters are provided to the students as additional credit courses for earning of additional credits. Student can select one/two/three courses as additional credit courses.
- The course should not be related to the core papers.
- Those who are having arrears cannot appear for additional courses.
- If a student fails in additional courses, it will not be reflected in the grade sheet.
- For additional courses, only one attempt is allowed.
- There is no arrear examination for additional credit courses.
- It is of self-study nature and no teaching assistance will be provided for the same.

Number of Students Completed: 3197 Students

6. Industrial Exposure Training

To make the students industry-ready, SKASC focuses on the practical aspects of education rather than just the theoretical experience. Since 2011, Industrial Exposure Training is a part of the curriculum for the final year students in which they are subjected to industrial exposure for a specific duration and helping them gain hands-on experience in industrial operations. It provides the students with opportunities for learning about the industry experiences outside the classroom environment and to work with industry professionals.

Students can opt for Industrial Exposure Training during fifth semester for a period of 8-10 weeks; in such case two courses, DSE-I & DSE-II will be exempted. Marks for the Industrial Exposure Training will be given based on the report and viva-voce examination conducted by the Department.

For B. Sc Catering Science and Hotel Management and B. Sc Costume Design and Fashion students can opt for Industrial Exposure Training of 8 to 10 weeks in fifth semester. The above two elective courses with 8 credits are exempted for the students opting for the Industrial Exposure Training.

Number of Students Completed Industrial Exposure Training: 88 Students

7. Revaluation

REVALUATION RESULTS – 2021-2022 EXAMINATIONS

S. NO	YEAR	APPEARED	PASSED
1	2021 -2022	138	55

8. New Initiatives

8.1 RESTRUCTURED OBE FRAMEWORK

I. OUTLINE OF CHOICE BASED CREDIT SYSTEM

All Programmes shall be run on Choice Based Credit System (CBCS). It is an instructional package developed to suit the needs of students to keep pace with the developments in higher education and the quality assurance expected of it in the light of liberalization and globalization in higher education. The term ‘course’ is applied to indicate a logical part of the subject matter of the programme and is invariably equivalent to the subject matter of a “paper” in the conventional sense.

One-year Language/ Two Year Languages: Three-Year Programme (6-Semester)

[All UG Programmes]

Part No	Group	Basic Structure: Distribution of Courses	Number of Courses	Total Marks	Total Credits
I - IV	1	AEC – Ability Enhancement Courses	10	1000	32
III	2	DSC – Discipline Specific Courses	15	1500	58
	3	DSE – Discipline Specific Electives	10	1000	36
	4	GEC – General Elective Courses	5	500	14
	5	ANCC – Audit Non Credit Courses	3	Comple tion	Addl. Credits
VI	6	DTC – Drive Through Courses (SWAYAM-NPTEL, Coursera, Any courses certified by statutory bodies, etc)	Any number	-	Addl. Credits
Total				4000	140

[All PG Programmes]

Part No	Group	Basic Structure: Distribution of Courses	Number of Courses	Total Marks	Total Credits
I - IV	1	DSC – Discipline Specific Courses	18	1800	73
II&III	2	DSE – Discipline Specific Elective Courses	3	250	11
II&III	3	GEC – General Elective Courses	2	200	6
I - IV	4	DTC – Drive Through Courses (SWAYAM-NPTEL, Coursera, Any courses certified by statutory bodies, etc)	Any number	-	-
Total				2250	90

II. COURSES IN PROGRAMMES

Each Course is designed under Lectures / Tutorials / Laboratory or Field work / Seminar / Practical training / Assignments /Term paper or Report writing etc., to meet effective teaching and learning needs.

The following are the various categories of Courses suggested for the UG programmes.

Categories
1. AEC – Ability Enhancement Courses
2. DSC – Discipline Specific Courses
3. DSE – Discipline Specific Electives
4. GEC – General Elective Courses
5. ANCC – Audit Non Credit Courses
6. DTC – Drive Through Courses (SWAYAM-NPTEL, Coursera, Any courses certified by statutory bodies, etc)

The following are the various categories of Courses suggested for the PG programmes.

Categories
7. DSC – Discipline Specific Courses
8. DSE – Discipline Specific Elective Courses
9. GEC – General Elective Courses
10. NCCC – Non CGPA Credit Course (Any one MOOC shall be completed anytime during the programme, offered in SWAYAM portal under MHRD, Govt. of India.)

III. SCHEME OF EXAMINATION

As given in the respective Board of Studies.

IV. MEDIUM OF INSTRUCTION AND EXAMINATIONS

The medium of instruction and examinations for all the courses is English. However, for Language courses, the medium of instruction shall be the language concerned.

V. SUBMISSION OF RECORD NOTEBOOKS FOR PRACTICAL EXAMINATIONS

Candidates appearing for practical examinations should submit bonafide Record book prescribed for practical examinations, otherwise the candidates shall not be permitted to appear for the practical examinations.

VI. PASSING MINIMUM FOR UG

- a) A candidate who secures not less than 40% in the End Semester Examination and 40% marks in the End Semester Examination and Continuous Internal Assessment put together in any course shall be declared to have passed the examination in the subject (Theory or Practical).
- b) A candidate who secures not less than 40% of the total marks prescribed for the course under non-credit is assessed by Continuous Internal Assessment shall be declared to have passed in that subject.
- c) A candidate who passes the examination in all the courses shall be declared to have passed the whole examination.

VII. PASSING MINIMUM FOR PG

A candidate shall be declared to have passed in a course if a student obtains not less than 50% of marks in that course. A candidate shall be declared to have passed the whole Examination if the student passes in all the courses.

VIII. DISTRIBUTION OF MARKS

Table – 1: The following are the distribution of marks for end semester and continuous internal assessment and overall passing minimum marks for theory papers of UG & PG programmes.

UG - DISTRIBUTION OF MARKS

Table – 1: The following are the distribution of marks for end semester and continuous internal assessment and overall passing minimum marks for theory papers of UG programmes.

UG					
TOTAL MARKS	END SEMESTER		CIA Max. marks	Passing Minimum for CIA (30%)	Overall Passing Minimum (40%)
	Max. marks	Passing Minimum for End Semester alone (40%)			
100	50	20	50	15	40
50	25	10	25	7.5	20

PG & M.Sc. SS					
TOTAL MARKS	END SEMESTER		CIA Max. marks	Passing Minimum for CIA (50%)	Overall Passing Minimum (CIA+ESE)
	Max. marks	Passing Minimum for End Semester alone			
100	50	25	50	25	50
50	25	12.5	25	12.5	25

Internal Assessment for theory:

The CIA for theory courses consists of written tests (CIA1, CIA2 and CIA 3), and departmental components as specified in the scheme of examinations and syllabus. It is mandatory for every student to attend at least one test in every course.

Weightage of Continuous Internal Assessment (Theory) - UG:

CIA Total Marks	CIA 1	CIA 2	CIA 3	Total Marks CIA Test	Components*
50	7.5	7.5	10	25	25

Weightage of Continuous Internal Assessment (Theory) - PG:

CIA Total Marks	CIA 1	CIA 2	CIA 3	Total Marks CIA Test	Components*
50	7.5	7.5	10	25	25

*For 25 Marks: CIA will be followed for 50 Marks and further converted to 25 Marks.

Any 5 Components *

Component 1	Component 2	Component 3	Component 4	Component 5
5	5	5	5	5

Components* may include the following: (As per UGC Regulations)

Annotated Bibliographies	Movie Assignment	Seminars
Aptitude	Online Test	Simulation Exercise
Article Review	Open book test	Sketch work
Assignment	Paper Presentation	Socratic Seminar
Authentic Problem solving	Portal Reviews	SWOC Analysis
Book Review	Portfolio	Technical Presentation
Case study Assignments	Poster Presentation	Video Presentation
Computer Simulations	Power Point Presentation	Viva Voce
Craft Work	Practical Lab	Vlog
Essay	Problem based solution	Written Test

Exam	Project Presentation	WSQ Watch
Field Assignments	Project Report	Journal Writing
Fishbowl techniques	Quiz	KWL-Know Want to Know-Learned
Group Assignments	Rapid Fire Questions	MCQ
Industrial Attachment	Reasoning	Report
Role Play	Research Project	Others

Learning Outcomes	Taxonomy of verbs	Teaching and learning methods (Suggested)	Assessment methods (Suggested)
PLO 1 Knowledge	Cognitive Domain	Lecture/Tutorial	Exam/Written Quiz/MCQ Tests/
PLO 2 Critical Thinking skills	Cognitive Domain	Lecture/Tutorial/Case study/Problem solving	Exam/Written Quiz/MCQ Tests/
PLO 3 Practical Skills	Psychomotor Domain	Practical/ Demonstration	Practical Tests
PLO 4 Interpersonal Skills	Affective Domain	Case Study/ Project/ Tutorial/ Group Work	Presentation/ Project/Poster Presentation
PLO 5 Communication Skills	Affective Domain	Case Study/ Project/ Tutorial	Presentation/
PLO 6 Digital Skills	Affective Domain	Case Study/ Project/ Tutorial/ Group Work/Problem based learning	Case Study/ Project/ Group Work
PLO 7 Numeracy skills	Cognitive Domain	Lecture/Tutorial/Case study/Problem solving	Exam/Written Quiz/MCQ Tests/
PLO 8 Leadership skills	Affective Domain	Case Study/ Group Discussion/PBL	Project/ Industrial Attachment/ Role Play
PLO 9 Life Long Learning	Affective Domain	Case Study/ Group Work/PBL	Project/ Portfolio/Poster Presentation
PLO 10 Entrepreneurial Skills	Affective Domain	Case Study/ Project /PBL	Project/ Industrial Attachment

PLO 11 Ethics and Professionalism	Affective Domain	Case Study/ Tutorial/	Project/ Discussion/PBL	Written Presentation/	Test/ Project
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Table– 2: The following are the distribution of marks for end semester examinations, continuous internal assessments and overall passing minimum marks for the practical courses of UG & PG programmes.

UG					
TOTAL MARKS	END SEMESTER		CIA Max. marks	Passing Minimum for CIA (30%)	Overall Passing Minimum (40%)
	Max. marks	Passing Minimum for end semester alone (40%)			
100	50	20	50	15	40
50	25	10	25	7.5	20

PG & M.Sc. SS					
TOTAL MARKS	END SEMESTER		CIA Max. marks	Passing Minimum for CIA (50%)	Overall Passing Minimum (CIA+ESE)
	Max. marks	Passing Minimum for End Semester alone			
100	50	25	50	25	50
50	25	12.5	25	12.5	25

Internal Assessment for Practical:

The CIA for practical courses consists of two tests and departmental components as specified in the scheme of examinations and syllabus. It is mandatory for every student to attend at least one test in every course.

Weightage of Continuous Internal Assessment (Practical):

CIA Total Marks	CIA Test	Any 2 Components*	Record
50	20	20	10
25	10	10	5

Table– 3: The following are the distribution of marks for end semester examinations, continuous internal assessments and overall passing minimum marks for the project viva –voce of UG & PG programmes.

UG					
TOTAL MARKS	END SEMESTER		CIA Max. marks	Passing Minimum for CIA (30%)	Overall Passing Minimum (40%)
	Max. marks	Passing Minimum for end semester alone (40%)			
200	100	40	100	30	80
150	75	30	75	22.5	60
100	50	20	50	15	40

PG					
TOTAL MARKS	END SEMESTER		CIA Max. marks	Passing Minimum for CIA (50%)	Overall Passing Minimum (CIA + End Semester) (50%)
	Max. marks	Passing Minimum for end semester alone (50%)			
200	100	50	100	50	100
150	75	38	75	38	75
100	50	25	50	25	50

Weightage of Continuous Internal Assessment (Project):

CIA Total Marks	CIA /REVIEW/ PRESENTATION	Report	Work Dairy
100	50	30	20
75	40	20	15
50	25	15	10

Project: The Internal Assessment for project shall be distributed as follows, 50% of marks for interim presentation and model viva voce, 30% for report writing and 20% for work diary maintenance and attendance.

WEIGHTAGE FOR 50 % THEORY AND 50 % PRACTICAL PAPER – EMBEDDED

Continuous Assessment	Percentage
Theory – 50 Marks	
Practical Test (Internal-25)	25
Component 1	2.5
Component 2	2.5
Component 3	5
CIA 1	5
CIA 2	10
Practical Test (ESE-25)	25
Practical – 50 Marks	
Practical Test (Internal-25)	25
Component 1	5
Component 2	5
Record	5
CIA 1	5
CIA 2	5
Practical Test (ESE-25)	25

IX. MODALITIES FOR IMPLEMENTING CONTINUOUS INTERNAL ASSESSMENT - UG

- Marks of the students for each of the CIA Components shall be uploaded in the Myclassroom Portal within the dates specified by the Controller of Examinations.
- Each Student in a UG Programme shall secure a minimum of 30% out of the maximum marks in the CIA. (That is, 15 marks out of 50 marks & 7.5 marks out of 25 marks).
- There shall be a provision for reappearance for improving the marks in the CIA within the duration of the semester (in case of non-attainment of 7.5/15 marks) before the stipulated date of uploading the marks in the portal.

X. MODALITIES FOR IMPLEMENTING CONTINUOUS INTERNAL ASSESSMENT - PG

- Marks of the students for each of the CIA Components shall be uploaded in the Myclassroom Portal within the dates specified by the Controller of Examinations.
- Each Student in a PG Programme shall secure a minimum of 50% out of the maximum marks in the CIA. (That is, 25 marks out of 50 marks & 12.5 marks out of 25 marks).
- There shall be a provision for reappearance for improving the marks in the CIA within the duration of the semester (in case of non-attainment of 25/12.5 marks) before the stipulated date of uploading the marks in the portal.

XI. ADDITIONAL CREDITS

- A student who desires to earn additional credits (over and above credits prescribed by the programme) can opt for any core course offered by any Department for UG programmes. He / She can appear for the examination for odd semester paper in the even semester and even semester paper in the odd semester.
- The courses will be self study and there is no continuous internal assessment for the courses. However, the marks scored by him / her will be converted for 100 marks and will appear in the semester mark sheet as additional credits.

XII. ADDITIONAL CREDITS FOR ONLINE CERTIFICATE COURSES

- Additional credits will be awarded on completion of online certificate offered by MOOC and Coursera. On completion of each MOOC (Massive Open Online Courses) and specialization course in Coursera, 4 additional credits will be awarded.

XIII. QUESTIONPAPERPATTERN

The following question paper patterns shall be followed for CBCS pattern syllabi for the candidates admitted from the academic year 2021-22 wherever applicable otherwise provided in syllabi itself.

The General Awareness paper have multiple choice questions (with four options) to be evaluated. For other courses in UG programmes namely, Environmental Studies, Human Rights, Women's Rights, Yoga for Human Excellence, Indian Culture and Heritage, Introduction to Cyber Security, Consumer Protection, Waste management and Constitution of India, the question paper pattern shall be 5 out of 8. For Self-study papers, the question paper pattern shall be 5 out of 8.

Maximum 50 Marks – wherever applicable

Section A: Multiple choice questions with four options, $[10*1=10]$; 10 questions–2 each from every unit.

Section B: Short answer questions of either/or type, $[5*3=15]$; 5 questions– 1 each from every unit.

Section C: Essay-type questions of either/or type, $[5*5=25]$; 5 questions– 1 each from every unit.

Maximum 25 Marks – wherever applicable

Section A: Multiple choice questions with four options, $[10*1=10]$; 10 questions–2 each from every unit.

Section B: Short answer questions of either/or type, $[5*3=15]$; 5 questions– 1 each from every unit.

Section C: Essay-type questions of either/or type, $[5*5=25]$; 5 questions– 1 each from every unit.

*Examination will be conducted for 50 Marks and then converted to 25 Marks.

XIV. SYLLABUS

The syllabus for various programmes shall be clearly demarcated into five viable units in each course.

XV. OBE TRANSFORMATION AT SKASC

At SKASC, from the academic year 2021 onwards, the institution has transformed from the teacher centric learning to student centric learning through the new OBE framework. In line NEP 2020, at SKASC there is a new landscape of developing skilled human capital in committing towards creative, innovative and knowledgeable graduates of this century.

OBE based Curriculum Structure

Level 1: Establish the Mission and Vision of the Institution.

Level 2: Establish the Program Educational Objectives (PEO's) in line with the Mission and Vision of the Institution and the Graduate descriptors.

Level 3: Map the PEO's with Mission and Vision of the Institution.

Level 4: Establish Program Learning Outcomes in line with the graduate descriptors and the taxonomy of verbs.

Level 5: Map the PLO's with PEO's.

Level 6: Map the PLO's with Graduate Attributes and Taxonomy of verbs.

Level 7: Establish the Additional Program objectives (APO's) in line with the specialisation of the program.

Level 8: Enumerate the Program Specific Outcomes (PSO's) in line with the program.

Level 9: Frame the CLO's

Level 10: Constructively Align the PLO's vs CLO's vs Teaching methodology vs Assessments

PLO	Graduate Attributes										Blooms			
	Knowledge	Critical Thinking	Practical Skills	Team work	Communication skills	Digital skills	Numeracy	Leadership skills	Lifelong learning	Entrepreneurial skills	Ethics & Professionalism	Cognitive	Psychomotor	Affective
1	√											√		
2		√										√		
3			√										√	
4				√										√

5					√									√
6						√								√
7							√					√		
8								√						√
9									√					√
10										√				√
11											√			√

Rules in Framing Course Learning Outcomes (CLO's)

1. Every Course Learning Outcome (CLO's) should start with an action verb. These action verb should be in line with the Taxonomy of Verbs for Ex: Blooms.
2. There can be three to five CLO's depending on the nature of the course.
3. Each CLO's should be mapped with one Programme Learning Outcomes
4. There should be **constructive alignment** on **Course Learning Outcomes** with **Programme Learning Outcomes** with **Teaching methodologies** and **Assessments**.
5. Each CLO statement should have either ***Verb + Standard (or) Verb +Condition (or) Verb + Standard or Condition***

Constructive Alignment of Teaching, Learning and Assessment activities

Each CLO has been mapped with one PLO and Assessments. This has been constructively aligned with the Taxonomy of verbs through the classification of Cognitive, Affective and Psychomotor. Based on the nature of the domain the learning domains has been constructively aligned with relevant teaching methodologies and assessments. At SKASC, all three taxonomy of verbs have been used to distinct the nature of the domain and distinguishes the mode of assessments. Table 1.1 shows the constructive alignment of the learning outcomes with the methodology of teaching and assessments.

Table of Constructive Alignment of Teaching Methodology and Assessments

Learning outcomes	Taxonomy of verbs	Teaching and learning methods (suggested)	Assessment (suggested)	methods
PLO 1 Knowledge	Cognitive Domain	Lecture/Tutorial	Exam/Written Tests/ Quiz	
PLO 2 Critical Thinking skills	Cognitive Domain	Lecture/Tutorial/Case study/Problem solving	Exam/Written Tests	
PLO 3 Practical Skills	Psychomotor Domain	Practical/ Demonstration	Practical Tests/Computer simulations/virtual labs/Craft work	
PLO 4 Interpersonal Skills	Affective Domain	Case Study/ Project/ Tutorial/ Group Work	Group Assignment and Individual Presentation/ Group Reports/Group reviews and interpretation/Viva-Voce/Oral exam	
PLO 5 Communication Skills	Affective Domain	Case Study/ Project/ Tutorial	Presentation/Think- Pair-Share/ KWL/WSQ/Role Play/Fishbowl technique/Socratic Seminar Poster Presentation	
PLO 6 Digital Skills	Affective Domain	Case Study/ Project/ Tutorial/ Group Work/Problem based learning	Case Study/ Project/ Group Work/	
PLO 7 Numeracy skills	Cognitive Domain	Lecture/Tutorial/Case study/Problem solving	Exam/Written Tests/Open Book Exams	
PLO 8 Leadership skills	Affective Domain	Case Study/ Project/ Group Work/ Discussion/PBL	Project/ Industrial Attachment/ Role Play/Field Assignments/SWOC Analysis	
PLO 9 Life Long Learning	Affective Domain	Case Study/ Project/ Group Work/PBL	Project/ Portfolio/Annotated Bibliographies/ Book Review/Article Review/Journal writing/Field Assignments	
PLO 10 Entrepreneurial Skills	Affective Domain	Case Study/ Project /PBL	Project/ Industrial Attachment/Field Assignments/SWOC analysis	
PLO 11 Ethics and Professionalism	Affective Domain	Case Study/ Project/ Tutorial/ Discussion/PBL	Project/Field Assignments/Authentic problem solving	

Students Learning Time (SLT)

Distribution of Students Learning Time- This section is useful in determining the total credit hours of the course as well as the contact hours required for the course for completion.

Before the description of this structure, understand the glossary usage.

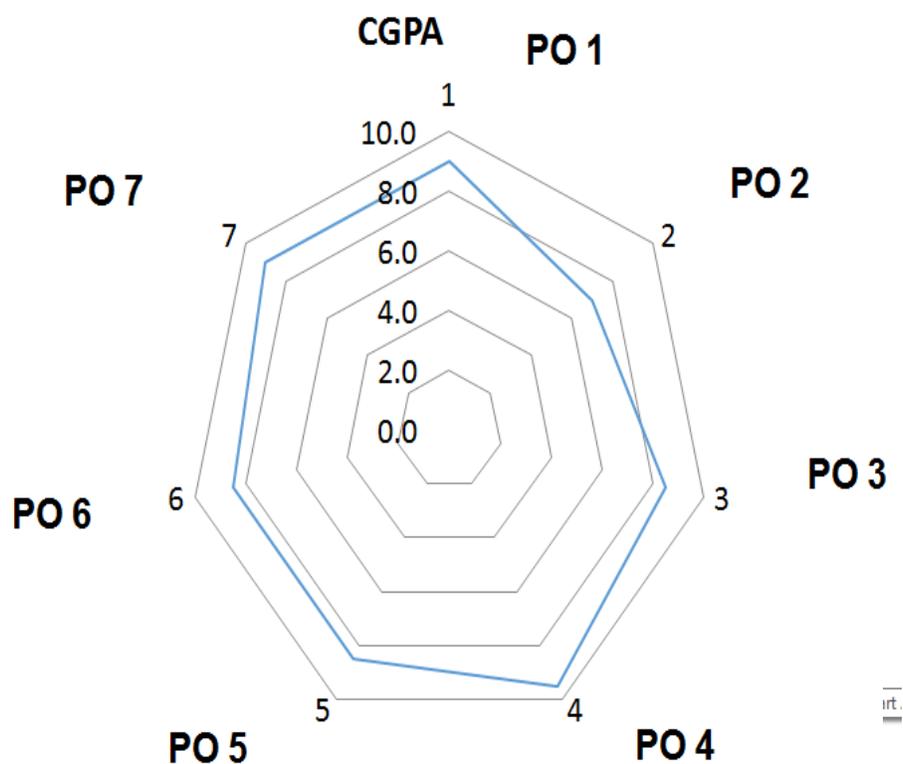
- F2F- Face to Face learning
- NF2F-Non Face to Face Learning- Students Independent learning time
- Guided learning NF2F- e-learning
- TSLT- Total Students learning Time (The credit hours of the subject is fixed based on the total students learning time)
- L-Lecture
- T-Tutorial
- P-Practical
- O-Others (case study methodology of teaching, PBL, Group Discussion, Project based learning etc.,)

The methodology should be in line with the drafted CLO's of the subject. The detailed syllabus structure should be constructively aligned with the course learning outcomes and the programme learning outcomes. The Total SLT is determined to identify the credit hours of a particular subject. The contact hours of the subject is determined through F2F learning hours.

Outcome Parameters

The respective programme heads has to present the following reports to the Annual Programme Review for the CQI.

1. Collective performance of the students in a particular assessment and the learning outcomes
2. Individual performance of the students in a particular assessment and the learning outcomes.
3. A Spider web plot for a particular student in attainment of the Programme learning outcomes.



Curriculum Review process and CQI

A Curriculum review process will review to monitor the progress of the programme and enhance the quality of the programme. A Curriculum review will look into the renewal of the curriculum after making the changes pertaining to the

- Name of the programme
- Duration of the programme
- Review the PEO's
- Review the PO's
- Add or drop the courses
- Review the CO's
- Review the course content
- Review the teaching methods
- Review the assessment methods
- Review the references

The above revision will be made after the submission of the Annual Programme committee meeting report by the concerned department with the amendments and Action plan. A CQI process will again commence from Planning and further enhances the programme with the latest updation and requirements to meet the demands of its stakeholders. The control mechanism is necessary to ascertain the compliance of the standard or requirement is followed and achieved

XVI. REVISION OF REGULATIONS AND CURRICULUM

The above Regulation and Scheme of Examinations shall be in vogue without any change for a minimum period of three years from the date of approval. However, the Board of Studies may revise/ amend/ change the Regulations and Scheme of Examinations, if found necessary.

REGULATIONS FOR VALUE ADDED COURSES (2021-2022)

Introduction

The competitive global scenario requires high levels of lateral thinking and the spirit of entrepreneurship to cope up with the emerging challenges. SKASC offers wide variety of Value Added Courses to help the students in adding their credentials as well as marketable in terms of employment.

Purpose:

The main objective of the Value Added Courses are:

- To prepare industry relevant graduates
- To develop multi-disciplinary skills and provide an opportunity for the students to explore beyond the curriculum
- To create entrepreneurial skills among the graduates

Design

The department should conduct a market need analysis and training need analysis through its stakeholders. The stakeholders should consist students, employers, industrial experts, academic experts. Based on the feedback received, a report should be drafted by the Head of the Department and finalize the course to be offered as “value added”.

Rules in Designing the VAC

- A Department should offer two courses - one for its own department (Internal) and another one for other departments in order to inculcate multi-disciplinary learning process (External).
- The courses offered should not be the same with any course listed in the curriculum of the respective department.
- The courses will be approved by the Curriculum Development Cell and Principal.
- The codes will be generated by the Controller of Examination.
- The syllabus should consist of Five units and relevant assessment strategies and the types should also be enclosed.
- Final Syllabus has to be submitted to Controller Section through Value Added Course Co-ordinator.

Guidelines for VAC

- The classes for VAC will be conducted and reflected in the time slot as prescribed by the department.
 - The VAC will be conducted for a minimum of 30 hours.
 - The Value added courses may also be conducted during summer vacation or during weekends.
 - Students who have secured attendance of 75% and above in the theory and practical classes are allowed to attend the Value added course examination.
 - Industry experts are eligible to offer the value added courses at SKASC.
 - Students are allowed to take value added courses offered by the other department after getting the prior permission from their own department.
 - The interested students should register for the VAC through the concerned Head of the Department. The same will be directed to the Controller of Examination.
 - A course completion certificate will be issued by the Controller of Examinations.
-

Theory Based Value Added Courses

The CIA for the theory based Value Added courses consists of one theory test and two components. The course coordinator (Faculty who is handling the course) shall decide the individual topic to be given to the candidates for the components which can be Written Assignment/Seminar/Presentation. The assessment for theory shall be distributed as follows:

Theory Based Value Added Courses (Internal):		
CIA test (1 hour – 20%)	- 20 marks	As per BU pattern
Component 1 (10%)	- 10 marks	Choice of the Course Coordinator
Component 2 (10%)	- 10 marks	
Attendance Compulsory (>= 75%) (10%)	- 10 Marks	As per BU Norms
INTERNAL - TOTAL	- 50 marks	
Theory Based Value Added Courses (External):		
End Semester Examination (50%)	- 50 marks	As per BU pattern
EXTERNAL - TOTAL	- 50 marks	

Minimum Pass in External: 20 Marks – UG

Practical Oriented Value Added Courses

The CIA for the Practical Oriented Value Added courses consists of one practical test and two components. The course coordinator (Faculty who is handling the course) shall decide the practical list of experiments to be given to the candidates. The components can be Simulation Exercises / Assignment/ Seminar/Poster Presentation. The assessment shall be distributed as follows:

Practical Based Value Added Courses (Internal):		
CIA test (2 hours – 20%)	-	20 marks
Component 1 (10%)	-	10 marks
Component 2 (10%)	-	10 marks
Attendance Compulsory ($\geq 75\%$) (10%)	-	10 Marks
INTERNAL - TOTAL	-	50 marks
Practical Based Value Added Courses (External):		
End Semester Examination	-	50 marks
		2 Programs/ per student
EXTERNAL - TOTAL	-	50 marks