

SRI KRISHNA ARTS AND SCIENEC COLLEGE

(Autonomous)
COIMBATORE – 641 008

INTERNAL AUDIT REPORT**16.04.2024****Period** : Even Semester 2023 - 2024**Audit Dates** : 12th to 15th April 2024

Department	Auditor	Comments
Languages	Dr. S. Anbumalar	Positive Observations <ul style="list-style-type: none">All documents are maintained properly.
English	Dr. M. Manikandan	Positive Observations <ul style="list-style-type: none">All documents are maintained properly.
Mathematics	Dr. J. Vijimol	Positive Observations <ul style="list-style-type: none">All documents are maintained properly. Negative Observations <ul style="list-style-type: none">Attendance not written in the Tutorial Record.
AIML/ MSc SS/ MSc CS	Dr. S. Henry Kishore	Positive Observations <ul style="list-style-type: none">All documents are maintained properly.The 7 stage file is maintained properly. Negative Observations <ul style="list-style-type: none">The lose sheets of documents to be bound and kept.
BSc IT/ MSc IT/ BSc-COG	Dr.W.Maria Josephine	Positive Observations <ul style="list-style-type: none">Additional components provided beyond the components listed.Filled appropriately and documented. Negative Observations <ul style="list-style-type: none">Curriculum filled to be maintained for 2024.
BCA/ BSc (CSA)	Dr. N. Sivakumar	Positive Observations <ul style="list-style-type: none">All documents are maintained properly.
BSc CS/ BSc SS	Dr. P. Radhakrishnan	Positive Observations <ul style="list-style-type: none">All documents are maintained properly. Negative Observations <ul style="list-style-type: none">Some of the files to be bound.<ol style="list-style-type: none">Association fileProject file
BSc CT/ BSc DS	Dr. V. A. Rinsey Antony	Positive Observations <ul style="list-style-type: none">All documents are maintained properly.

		<ul style="list-style-type: none"> Staff and student progression is well maintained. Negative Observations <ul style="list-style-type: none"> Few documents signs are missing.
Electronics and Communication System	Dr. Devika Rani Dhivya	Positive Observations <ul style="list-style-type: none"> Nil. Negative Observations <ul style="list-style-type: none"> Lesson plan for Academic skills for Electronic Communication was not submitted. III B.Sc. ECS Project file not submitted. Dr. S. Devendiran log book not updated. Some documents need to be bound. <ul style="list-style-type: none"> 1. Association file 2. Project file 3.Placement file PL05 not maintained III B.Sc.ECS.
Costume Design and Fashion	Dr. K.S. Jeen Marseline	Positive Observations <ul style="list-style-type: none"> All documents are maintained properly.
BCOM/ MCOM	Dr. A. Alagarsamy	Positive Observations <ul style="list-style-type: none"> All documents are maintained properly.
BCOM BA/ CA	Dr. T. Saleendran	Positive Observations <ul style="list-style-type: none"> All documents are maintained properly.
BCOM BPS/ BI	Dr. D. Maheswari	Positive Observations <ul style="list-style-type: none"> All documents are maintained properly. Negative Observations <ul style="list-style-type: none"> HoD sign is missing in Lesson Plan.
BCOM AF/ MCOM IB	Dr. O.M. Saravanakumar	Positive Observations <ul style="list-style-type: none"> All documents are maintained properly.
BCOM PA/ CS	Mr. P. Rajan	Positive Observations <ul style="list-style-type: none"> Event Register file maintained neatly and very clearly. Project file kept neatly and well maintained. The Tutorial Records reviewed and maintained without deviation. Placement file (PL05) well maintained. Negative Observations <ul style="list-style-type: none"> Objections and targets of the department is not defined at the beginning of the semester. Projects circulars copy not maintained.

BCOM ECOM/ IT	Mr. C. Julian Gnana Dhas	Positive Observations <ul style="list-style-type: none"> Files and documents are maintained properly.
BBA/ BBA CA	Dr. R. Reena	Positive Observations <ul style="list-style-type: none"> All documents are maintained properly.
BSc ISM/ BBA Logistics	Dr. C. Dhanalakshmi	Positive Observations <ul style="list-style-type: none"> All documents are maintained properly. Negative Observations <ul style="list-style-type: none"> Event Register should be maintained.
Bioscience	Dr. C Sunitha	Positive Observations <ul style="list-style-type: none"> Individual Assignment topics given by each faculty for assessment. I B.Sc. BT (23 Batch) slow learner students meeting conducted after orientation and progression is recorded.
Psychology	Dr. R. Vijayasamundeswari	Positive Observations <ul style="list-style-type: none"> All documents are maintained. Negative Observations <ul style="list-style-type: none"> But proper documentation is missing.
Social work & Public Administration	Dr. B. Anuja Beatrice	Positive Observations <ul style="list-style-type: none"> All documents are maintained properly.
Catering Science and Hotel Management	Dr. B. Radha	Positive Observations <ul style="list-style-type: none"> All documents are maintained properly. Negative Observations <ul style="list-style-type: none"> In few documents signature is missing.
NCC	Dr. J. Joselin	Positive Observations <ul style="list-style-type: none"> All documents are maintained properly. IQAC Portal updated.
NSS	Dr. J. Joselin	Positive Observations <ul style="list-style-type: none"> All documents are maintained properly. Negative Observations <ul style="list-style-type: none"> IQAC Portal not yet updated.
Placement	Dr.J.Mary Saranya	Positive Observations <ul style="list-style-type: none"> Placement offers are maintained. As per NAAC regulation 80% target to be achieved. We have reached 78.09% as on 15.04.2024.
Library	Mr. J. Vasanth Nirmal Bosco	Positive Observations <ul style="list-style-type: none"> Koha – Software. Web/OPAC/Kisoak system.
Admin Office	Mrs. R. Lalitha	Positive Observations <ul style="list-style-type: none"> All documents are maintained properly.

Maintenance Office	Mrs. R. Lalitha	Positive Observations <ul style="list-style-type: none"> All documents are maintained properly.
Physical Education	Mrs. R. Lalitha	Positive Observations <ul style="list-style-type: none"> All documents are maintained properly.
Controller of Examination	Dr. C Sunitha	Positive Observations <ul style="list-style-type: none"> All documents are maintained properly.

[Signature] 16.4.24

IQAC – Coordinator

**INTERNAL QUALITY
ASSURANCE CELL
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[Signature]
16/04/2024

Principal

**PRINCIPAL
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