

**SRI KRISHNA ARTS AND SCIENEC COLLEGE**  
(Autonomous)  
COIMBATORE – 641 008

**INTERNAL AUDIT REPORT**


**07.01.2023**


**Period** : ODD Semester 2022 - 2023

**Audit Date** : 05<sup>th</sup> to 7<sup>th</sup> January 2023

Department	Auditor	Comments
English	Prof. C. Julian Gnana Dhas	<b>Positive Observations</b> <ul style="list-style-type: none"> <li>• Records are maintained properly.</li> <li>• Maintained the 7 stage file.</li> </ul>
Mathematics	Mrs. V. A. Rinsey Antony	<b>Positive Observations</b> <ul style="list-style-type: none"> <li>• The documents are maintained well.</li> </ul> <b>Suggestions:</b> <ul style="list-style-type: none"> <li>• Signature is missing in few files. The documents where signed and shown</li> </ul>
ICT	Dr. S. Anbumalar	<b>Positive Observations</b> <ul style="list-style-type: none"> <li>• All documents are maintained.</li> <li>• Maintained the event register in a perfect manner.</li> </ul>
Catering Science & Hotel Management	Ms. J. Joselin	<b>Positive Observations</b> <ul style="list-style-type: none"> <li>• Maintained the records well.</li> </ul>
Commerce – Industry Integrated	Dr. R. Kavitha	<b>Positive Observations</b> <ul style="list-style-type: none"> <li>• Records are maintained neatly</li> </ul>
Commerce - Finance	Dr. O.M. Saravanakumar	<b>Positive Observations</b> <ul style="list-style-type: none"> <li>• Documents are well maintained and presented.</li> </ul>
Computer Science	Dr. J. Vijimol	<b>Positive Observations</b> <ul style="list-style-type: none"> <li>• Association and Event register maintained properly.</li> </ul>
Languages	Dr. C Sunitha	<b>Positive Observations</b> <ul style="list-style-type: none"> <li>• All documents maintained properly.</li> </ul>
Computer Applications	Prof. P. Rajan	<b>Positive Observations</b> <ul style="list-style-type: none"> <li>• Records are maintained neatly.</li> <li>• All faculties aware of all the records and they are explained it neatly.</li> <li>• CIA examinations files are maintained good</li> </ul> <b>Remarks:</b> <ul style="list-style-type: none"> <li>• Registers can periodically checked and signature to be fixed.</li> </ul>
Bio-Sciences	Dr. T. Veeramanikandasamy	<b>Positive Observations</b> <ul style="list-style-type: none"> <li>• All documents are maintained except 7 stage file.</li> </ul> <b>Remarks:</b> <ul style="list-style-type: none"> <li>• Annual Stock verification not done.</li> </ul>
Commerce Computer Applications	Mr. J. Vasanth Nirmal Bosco	<b>Positive Observations</b> <ul style="list-style-type: none"> <li>• All documents are maintained properly.</li> </ul>
NCC & NSS	Dr. A. Alagarsamy	<b>Positive Observations</b> <ul style="list-style-type: none"> <li>• Maintained the records well.</li> </ul>

Placement	Dr. A. Alagarsamy	<p><b>Positive Observations</b></p> <ul style="list-style-type: none"> <li>All points related to audit were well maintained in the form of soft copy and in drive.</li> <li>Everything was found a mail format.</li> <li>New Companies gradually added in the list of the Recruiter/Industry.</li> </ul> <p><b>Remarks:</b></p> <ul style="list-style-type: none"> <li>Not maintained in Hard copy.</li> </ul>
Management Science	Dr. S. Anbumalar	<p><b>Positive Observations</b></p> <ul style="list-style-type: none"> <li>Maintained the records well.</li> </ul>
CDF & Psychology	Dr. M. Manikandan	<p><b>Positive Observations</b></p> <ul style="list-style-type: none"> <li>All academic files maintained as hard copy properly.</li> <li>Alumni details maintained well.</li> </ul> <p><b>Remarks(Psychology):</b></p> <ul style="list-style-type: none"> <li>Most of the document is not maintained in proper format.</li> <li>Re-audit to be done.</li> </ul>
Social Work & PA	Dr. D. Maheswari	<p><b>Positive Observations</b></p> <ul style="list-style-type: none"> <li>All documents were maintained properly. (PA)</li> <li>All documents are maintained properly (Social Work)</li> </ul>
Commerce Business Application	Dr. O.M. Saravanakumar	<p><b>Positive Observations</b></p> <ul style="list-style-type: none"> <li>The way of keeping the records and files are maintained good.</li> </ul> <p><b>Remarks</b></p> <ul style="list-style-type: none"> <li>Most of the documents are not duly signed by HoD.</li> </ul>
Electronics and Communication Systems	Dr. C Sunitha	<p><b>Positive Observations</b></p> <ul style="list-style-type: none"> <li>All documents were maintained properly.</li> </ul>
Library	Mrs. R.Lalitha	<p><b>Positive Observations</b></p> <ul style="list-style-type: none"> <li>All records are maintained systematically.</li> </ul>
Maintenance Office	Ms. J. Joselin	<p><b>Positive Observations</b></p> <ul style="list-style-type: none"> <li>Maintained the records well.</li> </ul>
Physical Education	Ms. J. Joselin	<p><b>Positive Observations</b></p> <ul style="list-style-type: none"> <li>All documents are maintained</li> <li>Stock Register Maintained</li> <li>Tournament Approval and budgets are maintained</li> <li>Fitness Membership form shown</li> <li>TA &amp; DA Allowance details</li> </ul>
Controller of Examination	Dr. J. Vijimol	<p><b>Positive Observations</b></p> <ul style="list-style-type: none"> <li>All records are neatly arranged and displayed for the audit.</li> </ul>
Office	Prof. C. Julian Gnana Dhas	<p><b>Positive Observations</b></p> <ul style="list-style-type: none"> <li>Maintained the records well.</li> </ul>

  
**IQAC – Coordinator**

  
**Principal**  
**PRINCIPAL**  
**Sri Krishna Arts and Science College**  
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**Kuniamuthur Post**  
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