

Audit Policy

1. Academic Audit

Academic audit is an activity to ascertain the degree of teaching-learning process occurring at Institute level. Academic audit is to encourage departments or programs to evaluate the “quality process” in Higher Education. SKASC commits to quality standards and focusses on the regular strategic overview of the teaching-learning process through Audit

Purpose

- To ensure the current practice the college complies with the ISO management system requirements and related procedures.
- To ensure preparedness for the annual surveillance audit.

Scope

Academics and its related services

Frequency

Internal Audit: Mid Semester

External Audit: End Semester

Methodology of Audit

- Examining and reviewing the documents and records related to academics
- Interviewing related personnel
- Witnessing operations/site audit (if applicable)
- Reporting non-conformances/opportunity for improvements
- Presenting observations/Findings

References

1. Quality Management System Documentations
2. Relevant regulatory and other requirements

Outcomes

- Audit summary for organization
- Individual department findings
- Non-Conformance report and opportunity for improvement

2. Environment and Green Audit

A clean and healthy environment helps the students in effective learning and provides a conducive learning environment. SKASC is committed with SWACH policy and framework and in line with this, a very simple indigenized system is created to monitor the environmental performance of educational institutions.

Purpose

- To develop an environmental ethics and value systems in young minds.
- To improve environmental standards in campus
- To enrich curriculum design through implementation of Waste Management course
- To inculcate the practice swatch Bharath mission among students

Scope

- Water audit-efficient use of energy and water
- Green campus audit
- Carbon footprint-reduction of contribution to emission
- Waste management-minimize waste generation

Frequency

Once in a year

Methodology

- Physical inspection of the campus
- Observation and review of documentation
- Data analysis and measurements

Outcomes

- Concrete method to achieve rapid improvement in energy efficiency in Institution premises

- Cost benefit analysis

3. Energy Audit

Global warming is a serious threat to the existence of human beings on earth. At SKASC, commits in energy efficiency by creating awareness among students and faculties.

Purpose

- Saving the energy bill
- Minimize the wastage of energy
- Optimal utilization with quality as core
- Benchmark for managing energy usage
- Reduce the greenhouse gases and its environment effects.

Scope

- Collection of college's records regarding electricity power bills
- Power distribution diagram, specifications of major power handling equipment (Fans, Lighting, Computers, ACs pumps, etc.,)

Frequency

Once in a year

Outcomes

- Provides benchmark or reference point, for managing and accessing energy use across the organization.
- Provides the basis for ensuring more effective use of energy