

SRI KRISHNA ARTS AND SCIENCE COLLEGE

(An Autonomous Institution)

Coimbatore – 641008

13.04.2019

Notice

Notice is hereby given for the IQAC Meeting to be held at Meeting Hall on 20.04.2019 (Saturday) at 10:00 am.



Dr. P. Baby Shakila
PRINCIPAL

SRI KRISHNA ARTS AND SCIENCE COLLEGE

(An Autonomous Institution)

Coimbatore – 641008

IQAC Members

S.No	NAME	DESIGNATION	SIGNATURE
1.	Dr. P. Baby Shakila	Chairman/ Principal	
2.	Dr. K. Sundararaman	Member from Management	
3.	Mr. G. Vijaya Raghavan	Nominees from Local Society, Students and Alumni	
4.	Mr. C. Buvanesh		
5.	Mr. T. Ambalavanan		
6.	Mr. K. Hariharan	Nominees from Employers/ Industrialists/ Stakeholders	
7.	Mr. S. Ajith Kumar		
8.	Ms. M. Mehar Thaj		
9.	Mr. S. Manikandan	Administrative Officers	
10.	Prof. C. Julian Gnana Dhas	Coordinator IQAC	
11.	Dr. K. Sambath	Teacher Representative	
12.	Dr. C. Sunitha	Teacher Representative	
13.	Dr. M. Manikandan	Teacher Representative	
14.	Prof. B. Meena Preethi	Teacher Representative	
15.	Dr. N. A. Sheela Selvakumari	Teacher Representative	

MINUTES OF THE MEETING

Chairman – Dr P Baby Shakila (BS) – Principal

Members attended:

- a. **Dr K Sundararaman (KS) – Member from Management**
- b. **Mr Vijayaragavan (VR) – Nominee from Local Society**
- c. **Mr Hariharan (HH) –Nominees from Employer**
- d. **Mr C Buvensh (CB) – Student**
- e. **Ambalavanan (AV) – Alumni**
- f. **Mr Ajith Kumar (AK) – Industrialist**
- g. **Ms Mehar Thaj (MT) – Stake holder**
- h. **Mr Manikandan (MK) – Administrative Officer**
- i. **Prof C Julian Gnana Dhas (JGD) – Coordinator IQAC**
- j. **Dr K Sambath (SB) – Teacher Representative**
- k. **Dr C Sunitha (CS) – Teacher Representative**
- l. **Dr M Manikandan (MM) – Teacher Representative**
- m. **Prof B. Meena Preethi (MP) – Teacher Representative**
- n. **Dr N A Sheela Selvakumari (SS) – Teacher Representative**

Agenda

1. **Review of Internal Audit Even Semester 2018-19.**
2. **Induction Programme for Newly joined faculty.**
3. **Faculty Development Programme for the Academic Year.**
4. **Research Publications.**
5. **NPTEL Courses.**
6. **Eco Initiatives.**
7. **Placement Drives for the year 2019-2020.**
8. **Any other matters with the permission of the Chair.**

DETAILS OF MEETING

POINTS FOR DISCUSSION	PROPOSAL	DISCUSSION	ACTION PLAN	REMARKS
Internal Audit reports 2018-19	Internal audit report of Department of English and Department of Mathematics reviewed.	Few minor observations were notified and action plan proposed to the auditee. Some of the good practices such as identifying of weaker students and records on the follow-up well maintained. Department of mathematics internal audit done with thorough documentation process and no observations or NCR identified.	Minor observations to be carried out in the stipulated time. And good practices are to be continued.	NA
		Internal auditors appreciated the progress of academic activities of the departments and satisfied with the documents provided	NA	NA
Faculty Induction programme	Faculty induction programme for the newly joined staff members in	There is a proposal on the faculty induction programme for the newly joined staff members in the institution. HH highlighted as the newly joined faculty members are not aware	The proposal was accepted by all members and should be incorporated	NA

	the institution	about the system and procedure of the institution, it will be a good practice to have detailed faculty induction programme by the head of the department at the commencement date/reporting date. AV too accepted the view by adding that brings a better understanding for the faculty member to get involve in the academic activities	in the upcoming academic semester. The chairman requested the secretary to make a note of the views and implement accordingly	
FDP	Faculty Development Programme for the faculty members	Chairman proposed to have a Faculty development programme on the revised guidelines of the NAAC Accreditations. As this helps the faculty members to have a thorough understanding of the procedure. AV and HH accepted the views that as the accreditation process involves all the faculty members of the institution and they are considered as process owners of such	The chairman informed the secretary to ensure the FDP is planned appropriately	NA

		<p>accreditation. BS too agreed with the views that faculty members are the core contributors of the NAAC accreditations therefore, she agreed for the suggestion of FDP programme for the upcoming semester.</p>		
<p>Research and Development</p>	<p>Research Publications in a reputed and indexed journal</p>	<p>The chairman brought a proposal of the article publication which is a good practice for a growing institution like SKASC in the field of research. VR advised that the research must be focused on the industry driven solution which is finding solutions for the real time problems in the industry which will bring the research more meaningful. AV also agreed with the view of VR and he further added that for an institution publications are inevitable and publications in reputed journals will help the institution to have a healthy</p>	<p>The chairman requested the secretary of the meeting to communicate the same with the respective HODs to have a healthy research culture.</p>	<p>NA</p>

		<p>research culture. BS highlighted that publication in SCOPUS and ISI journals which brings more citations as these indexations are highly recognized in the global research practices. Furthermore, BS also highlighted on the UGC recognized/approved journals which bring more weightage for the institution at national level.</p>		
NPTEL courses	Enrollment of NPTEL courses	<p>The chairman advised the members of IQAC to have enroll in the NPTEL courses. As this brings more value-added knowledge and benefiting the students especially in On Job Training or Job Placements. VR enquired about the trainers of such courses. The Chairman explained the courses and its nature with trainers from renowned institutions throughout the country.</p>	<p>As the members of IQAC agreed for the proposal the chairman made it compulsory for the students and staff members to enroll in the NPTEL courses</p>	NA

		<p>research culture. BS highlighted that publication in SCOPUS and ISI journals which brings more citations as these indexations are highly recognized in the global research practices. Furthermore, BS also highlighted on the UGC recognized/approved journals which bring more weightage for the institution at national level.</p>		
<p>NPTEL courses</p>	<p>Enrollment of NPTEL courses</p>	<p>The chairman advised the members of IQAC to have enroll in the NPTEL courses. As this brings more value-added knowledge and benefiting the students especially in On Job Training or Job Placements. VR enquired about the trainers of such courses. The Chairman explained the courses and its nature with trainers from renowned institutions throughout the country.</p>	<p>As the members of IQAC agreed for the proposal the chairman made it compulsory for the students and staff members to enroll in the NPTEL courses</p>	<p>NA</p>

<p>Swachhta Ranking</p>	<p>Participation in Swachhta Ranking by MHRD</p>	<p>The chairman proposed that participation in the Swachhta ranking as it is a good initiative for the institution. HH highlighted that the campus is well maintained and green which reflects the eco-friendly and attached towards the nature, the institution must opt for participating in the Swachhta ranking and he is confident that it will grab top position. Other members of the meeting also agreed with the proposal and BS carry the proposal to the senior management to participate.</p>	<p>The chairman agreed and the members encouraged to participate in the Swacchta ranking</p>	<p>NA</p>
<p>Job Placement 2018-19</p>	<p>The chairman announced the total number of job placement by SKASC during 2018-</p>	<p>The members of the meeting pleased with the number of students obtained job placement during 2018-19. Overall appreciations for the students and efforts taken by the institution</p>	<p>NA</p>	<p>NA</p>

	19			
Co-curricular activities	It is proposed to document the events organized at the institution	The chairman advised to record and documents with photographs, write ups, video recordings and any other relevant materials which are more useful for accreditation process. As well it will be more useful for institution for magazine preparation and annual report. VR also advised on a view that it will be more helpful in improving our activities from time to time and also can measure our performance. HH also advised that the department must maintain such records which can measure each department's achievement at the end of the year.	The members agreed for the same	NA
Audit – Internal and	Conduct of Internal and External	The chairman announced that to maintain the quality compliance of the	All the members	NA

External	Audit	department it is proposed to have internal audit to be conduct in Odd semester and External audit in the Even Semester.	agreed upon	
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As there is no further agenda to discuss, the chairman adjourned the meeting by giving her ending note of thanks to the members for participating in the meeting



Dr. P. Baby Shakila
CHAIRMAN

SRI KRISHNA ARTS AND SCIENCE COLLEGE

(An Autonomous Institution)

Coimbatore – 641008

08.11.2019

Notice

Notice is hereby given for the IQAC Meeting to be held at Meeting Hall on 15.11.2019 (Saturday) at 10:00 am.

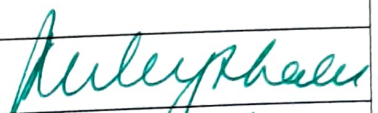


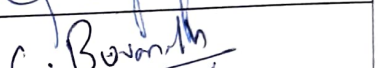
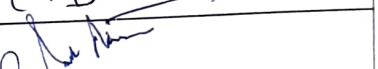
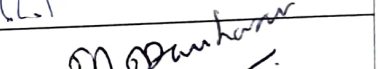


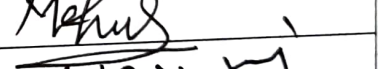
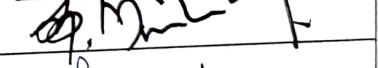
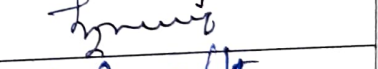
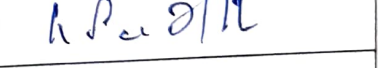




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Agenda

1. **Review of Activities conducted by IQAC.**
2. **Review of Internal and External Audit.**
3. **Mapping of Syllabus with Professional bodies**
4. **MoU with Foreign Universities.**
5. **Waste Management Conclave.**
6. **UGC Paramarsh Scheme**
7. **Research Proposals**
8. **Any other matters with the permission of the Chair.**

DETAILS OF MEETING

POINTS FOR DISCUSSION	PROPOSAL	DISCUSSION	ACTION PLAN	REMARKS
Activities under IQAC	Review of activities conducted by IQAC	The chairman appreciated the members of IQAC for their effort in maintaining the quality in the institution in all aspects. The chairman listed the activities conducted by IQAC during the year such as internal audit and its outcomes. She reported that there is no any NCR or observation recorded during the audit. KS appreciated all the IQAC members in maintaining the quality as core.	All the members appreciated the entire IQAC team and acknowledge the chairman's report	NA
Internal and External Audit	Review of Internal and External Audit	The chairman further reported on the list of internal auditors chosen by the institution and their respective department (auditee) during their audit visit. AK enquired on the quality and method of choosing the internal auditor. BS in response explained the procedure of the institution in choosing	The members collectively appreciated for the efforts taken by the IQAC chairman and the team.	NA

		<p>the internal auditor. AK appreciated that the institution has well organized system to ensure the quality management. MT further more enquired on the outcomes of the external audit. BS responded that there is no any NCR or Observation reported during the external audit and the external auditors were pleased with the system maintained in the institution.</p>		
Syllabus Mapping	Syllabus mapping with the professional bodies	<p>The chairman explained that the institution is heading towards the fulfillment of the professional bodies demands to ensure our graduates are placed in the right position. To initiate the syllabus of the existing programme(s) were mapped with the respective professional bodies. The programme(s) involved in this process are B.com (PA), B.Com (AF), B.Com (BI), BBA (Logistics), B.Com</p>	NA	NA

		<p>(CM), B.com (BPS), B.Sc (CS), and other relevant programme(s). AV appreciated the initiative by the institution as it is more demandable in the market. He also highlighted that most of the graduates whom he working in his organization are lack of professional attachments towards their field. Therefore the initiative will be fruitful for the students of the institution. KS highlighted that the institution have tie ups with international universities for a world class quality in education system. VR and HH well appreciated the chairman and KS for such initiatives. BS in response mentioned that the entire teaching faculty member's collective effort made this happen.</p>		
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<p>MoU & Waste Management Conclave</p>	<p>MoU with International Universities and local bodies</p>	<p>BS highlighted that Sri Krishna Arts & Science college achieved another milestone by signing MoU with Texas A&M University, USA. This MoU will be benefiting the business degree students as a whole. The MoU signed in favour of knowledge sharing and students discussion forum between Sri Krishna Arts & Science College and Texas A&M University.</p> <p>BS further more highlighted that the institution signed another MoU with Mahatma Gandhi National Council of Rural Education, Hyderabad. This in relation with waste management conclave jointly organized with MGNCRE.</p> <p>The IQAC members overwhelmed with the initiatives by the institution. AK highlighted the MoU with Texas University is remarkable achievement</p>	<p>NA</p>	<p>NA</p>
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		<p>which adds value to the quality of the students. HH insisted that if the students were given an education at international standards that will be a great contribution by the institution to the society.</p> <p>BS agreed with HH and acknowledge the comment by HH</p>		
Waste Management Conclave	WM Conclave with MGNCRE	<p>BS highlighted the waste management conclave organized by Sri Krishna Arts & Science college conjoint with MGNCRE. She highlighted the event was so fruitful and it was open to public. The event was fulfilled with many booths and stalls by different bodies and associations. All the members appreciated the efforts</p>	NA	NA
Paramarsh Scheme	Mentoring the Non-NAAC institutions	<p>The chairman informed the IQAC members and team that the institution is chosen as mentee under Paramarsh Scheme for the institution in Coimbatore to</p>	NA	NA

		<p>guide them in meeting the NAAC requirements. SKASC went through two cycles of NAAC accreditation and successfully maintained the standards. The colleges participating under this scheme are Sri Ramalinga Sowdambigai Arts and Science college, Sri Krishna Aditya Arts and Science College, Kathir College of Arts & Science, Michael Job arts and science college and Kamban Arts and Science College. BS further explained that these institutions will be under the mentorship of Sri Krishna Arts and Science college. KS informed the team that the institution is initiating good practices in supervising the institutions to achieve NAAC accreditation. The members overall appreciated the efforts.</p>		
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Research Proposals	Research Proposals from Faculty members and Students	SB and CS suggested that research proposal to be collectively done by students and lecturers in order to grab the research grants. MM acknowledge the view and highlighted that in his department such practices are taken place and most of the research projects are done together with the students. This helps the students to enrich their research skills. CB and AV acknowledged the views that it is evident that joint research projects are always encourageable in the institution.	BS agreed with the views and requested the secretary to follow up with the departments to list out the number of research proposals.	NA
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As there is no further agenda to discuss, the chairman adjourned the meeting by giving her ending note of thanks to the members for participating in the meeting


Dr. P. Baby Shakila
CHAIRMAN